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CLINICAL COSTING STANDARDS ASSOCIATION OF AUSTRALIA LTD

ANNUAL GENERAL MEETING

Wednesday, 9th November, 2005

Royal Women's Hospital, Board Room

11.45 am – 12.00 Noon

PRESENT:	Dean Athan	(Peninsula Health) Chairman
	Julie Callahan	(Bendigo Health Care Group)
	Malathi Jeremiah	(Women's & Children's Health)
	Matt Laing	(Royal Melbourne Hospital)
	Maura McSweeney	(Royal Melbourne Hospital)
	Max Patterson	
	Karen Reidy	(Women's Health)
	Jane Widdison	(Western Health)
	Le-Anne Quince	Secretariat

APOLOGIES:	Gigi Chan	(Eastern Health)
	David Debono	(Austin Health)
	Chris Dridan	(Bendigo Healthcare Group)
	Kerryn Healy	(Goulburn Valley Health)
	Tracey Hewitt	(Southern Health)
	Sophie Ioannidis	(Mercy Hospital for Women)
	Peter Lewis	(DHS)
	Kim Lim	(Visasys)
	Jane O'Connell	(The Alfred)
	John Pilla	(Bearing Point)
	Joanne Siviloglou	(Austin Health)
	Kate Taylor	(Ballarat Health Services)

1. Welcome

Welcome all present to the 8th Annual General Meeting of the Clinical Costing Standards Association of Australia.

2. Adopt Notice of the Annual General Meeting

In accordance with the Articles of Memorandum & Association, I move that notice of the Annual General Meeting was sent out as required one month prior to the Annual General Meeting.

Moved: Dean Athan

Seconded: Julie Callahan

Motion carried.

Last year a resolution was passed by the CCSAA Members attending the Annual General Meeting accepting the resignation of Mr John Sheehan as Auditor and the appointment of Mr Steve Baker in his place.

As a result of changing our accountants from Walter Turnbull to Morey Wickham, this has necessitated a logical change in Auditors as well and the new Auditors are Morey & Co.

A resolution is required by the CCSAA Members attending the Annual General Meeting accepting the appointment of Morey & Co. as Auditor effective 18/8/05.

I move that the meeting accept the appointment of Morey & Co. as Auditor effective 18/8/05.

Moved: Dean Athan

Seconded: Jane Widdison

Motion passed.

7. *Other Business*

- The Chairman acknowledged the past and current support of The Department of Human Services through Peter Donnelly and now Peter Lewis.
- The Benchmarking Study should be initiated in the New Year, however it requires a person to carry this forward. Investigate resources to enable work to be carried out. Solution: Data dump and central repository.

8. *General Business*

Future Initiatives:

The 2005/06 financial year will see the CCSAA undertaking further work in the following key areas:

- i) A major undertaking for the CCSC in early 2006 will be to continue to assess the impact of the new Chart of Accounts on clinical costing and the standards.
- ii) CCS15 – Episode Matching Business Rules
- iii) Development of CCS16 – Cost Weight Study Protocol

The meeting closed at 12.00 Noon.

**Dean Athan
DIRECTOR**

CLINICAL COSTING STANDARDS ASSOC. OF AUST. LTD.